



YOUR TRUSTED RESOURCE FOR **SETTLEMENT ADMINISTRATION**



American Legal
Claim Services LLC

American Legal Claim Services, LLC (ALCS) was founded on the concept of providing the best of both worlds: complete access to the premium services and resources of a large firm, with the customer focus and personal touch of a small business.

Working with ALCS, your firm will benefit from **40+ years combined experience** with the knowledge and capabilities to manage all of your case requirements. Our client-centered solutions have helped us earn the trust and confidence of many repeat clients.

In fact, the ALCS team has handled some of the most important cases in the United States in the past decade, administering **900+ cases**, processing more than **50 million claims**, and distributing **\$3B+ to claimants** nationwide.

With expertise across all major industries, clients benefit from deep experience in financial services, securities, automotive, labor and employment, wireless telecom, healthcare, auto insurance, electronics, environmental, and pharmaceuticals.





SERVICES

PRE-SETTLEMENT CONSULTING

You can count on our cost-effective administration program designed to fit your unique case requirements, including consulting on claim processing timelines, developing data capture and management, creating an effective print and online media plan, and developing call center solutions. We provide a comprehensive roadmap that will keep your case on track every step of the way.

SETTLEMENT CLASS DATA MANAGEMENT

Our proprietary data management application allows our team to provide secure, comprehensive management of complex class member data with the flexibility to fit most any data file structure. We manage the full life cycle of a claim in a manner that ensures cost-effectiveness while maintaining the highest quality case administration. Services include: design and management, stratification of class members into classes and sub-classes, identification and elimination of duplicate records, member locations services, and integration with on-line claim submission and class information websites.

LEGAL NOTIFICATION & COMMUNICATIONS

Class-member communication plans are a key to achieving effective settlement administration. Potential class members are reached through a targeted, multi-channel communications campaign designed uniquely for your case. This includes direct methods such as email and postal mail, as well as media-based outreach with online notification and social media. We also offer design and printing of your notice package, and full-featured website capabilities, including online claims filing services.

CLAIMS ADMINISTRATION

ALCS utilizes a sophisticated, claims management system for the most efficient and effective claims processing available. You can count on exceptional accuracy, whether it's simple forms, complex documentation, or attachments. Intake of claims can be managed from multiple sources, including postal mail, online filing, taxes, and telephone. Our electronic capture, system storage and review ensures a seamless, tightly controlled process.

COMMUNICATIONS CENTER

Our robust, integrated communications system helps to ensure we achieve the best results for class member notification and response. Our U.S.-based call center offers a 24/7 dedicated toll-free number, foreign language services, and custom phone activity tracking and reporting. Services also include integrated live agent and Interactive Voice Response (IVR) call support.

FUNDS DISTRIBUTION & REPORTING

ALCS meticulously manages the settlement fund, including Qualified Settlement Funds. Our services include: establishment of escrow and/or distribution accounts, distribution management and reconciliation, and disbursements through a variety of payment options with Positive Pay and other fraud protection controls. We also handle the administration for state and federal tax withholding, payment and filing, and IRS quarterly and annual tax reporting.

OUR THREE PROMISES

Three values guide every step of our case management: the way we treat clients, our follow through, and our commitment to each case.

1 Highest Quality Client-focused service

The highest standards are applied to every aspect of your case. Each member of our team focuses on their core expertise and works together to get the best results for your case.

2 Cost Effectiveness Best value for your money

While many factors are considered in selection of a class action administrator, price is a central one. We commit to delivering the most cost-efficient case administration by utilizing our proprietary innovations and creative solutions.

3 Dedicated Responsiveness Always on—24/7 access

There can be difficulties and surprises encountered in any class action administration case. No matter what time of day or situation, we are there, offering timely guidance and action whenever needed.

Call us today and find out
more about how we can help
with your next case.

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